

**SUMMARY OF DISCUSSIONS OF THE  
ACCESSIBILITY ADVISORY COUNCIL  
9:30 –Noon, THURSDAY, MARCH 21, 2019  
SECOND FLOOR EXECUTIVE BOARDROOM  
NORQUAY BUILDING, 401 YORK AVENUE**

**Present:** Jim Baker (Chairperson), John Graham, Martin Harder, Scott Jocelyn, Dianna Scarth, Jesse Turner, John Wyndels (DIO), Emily Walker (DIO), Yutta Fricke (DIO)

**Absent:** Jim Derksen, Judy Redmond

**1. INTRODUCTIONS**

**2. REVIEW OF MINUTES, FEBRUARY 22, 2019, AND BUSINESS ARISING**

Council approved the February 22, 2019 minutes as distributed.

**3. DISCUSSION OF INFORMATION AND COMMUNICATION STANDARD DEVELOPMENT COMMITTEE (ICSDC) DISCUSSION PAPER**

Council discussed draft two of a discussion paper containing AAC Recommendations for an Information and Communications Accessibility Standard. The following topic areas were discussed:

- Definitions
- Different categories of information
- Unused or archived information
- Exceptions
- Application and phase-in of obligations including the number of employees a small municipality must have to be subject to the provisions of the standard
- Barrier-Free Access to Information and Communication, including procurement
- Self-Service Interactive Devices (Kiosks)
- Other Requirements including Functional Accessibility Requirements (FAR).

Council will discuss the remaining sections of the document at the next meeting.

#### **4. INVITATION TO ICSDC TO REPORT TO COUNCIL IN PERSON (APRIL 3)**

Council decided to ask the ICSDC chair to present at the April 3 meeting, from 1:30 to 2:15 PM.

Council members developed a series of questions for the chair, which will be provided to her in advance of the meeting.

#### **5. UPDATES ON THE DESIGN OF PUBLIC SPACES AND TRANSPORTATION COMMITTEES**

The fifth meeting of transportation committee will be held March 22. Terms of Reference (ToR) were finalised by the Minister. The Committee has until May 31 to submit its report to Council. Council then has two weeks to review two standards. Design of Public Spaces has similar timelines. Both ToRs give the Deputy Minister power to extend these deadlines. The timelines set out in the ToRs are challenging, as consultation is essential. Council will request extensions to the time lines for the Transportation and Design of Public Spaces SDCs to submit their reports.

#### **6. FUTURE MEETINGS**

Wednesday, April 3rd @ 1:30 - 4:00 pm (with IC Committee Chair from 1:30 pm – 2:15 pm)

Wednesday, April 10th @ 1:30 - 4:00 pm (subsequently cancelled)

Wednesday, April 24th @ 1:30 - 4:00 pm

Wednesday, May 8<sup>th</sup>

#### **7. NEW BUSINESS**

Council discussed whether to write a response to the AMA review.

#### **8. ADJOURNMENT**

The meeting adjourned at noon.