

**SUMMARY OF DISCUSSIONS OF THE  
ACCESSIBILITY ADVISORY COUNCIL**

**1:30 – 4:00 P.M. FRIDAY, FEBRUARY 1, 2019  
SECOND FLOOR EXECUTIVE BOARDROOM  
NORQUAY BUILDING, 401 YORK AVENUE**

**Present:** Jim Baker (Chairperson), Scott Jocelyn, Dianna Scarth, Jesse Turner, John Graham, Martin Harder, Judy Redmond, John Wyndels (DIO), Emily Walker (DIO), Yutta Fricke (DIO)

**Absent:** Jim Derksen, Doris Koop

**1. INTRODUCTIONS- NONE NEEDED**

**2. REVIEW OF MINUTES, DECEMBER 14, 2018, AND BUSINESS ARISING**

Reviewed previous minutes from December 14, 2018 containing detailed comments on IC proposed standard. No changes were made.

**3. DISCUSSION OF INFORMATION AND COMMUNICATION STANDARD  
DEVELOPMENT COMMITTEE (ICSDC) DISCUSSION PAPER**

**3.1 ICS Review, Section by Section**

The council reviewed the proposed ICS, section by section using the edited ICSDC Report, ICSDC Issues for Council Consideration, and a chart showing the Ontario ICS. Topic areas included:

- **Definitions.** Council considered adding a section on archived and legacy information and determine which organizations should be required to make them accessible. The definitions section should state at the outset what the exceptions are to the ICS. The DIO will redraft the exceptions section using the Ontario ICS as a model.
- **Meaning of Accessible IC.** Council will review the definition at a later date. Consideration will be given to how the standard can be developed keeping in mind the issue of evolving technologies
- **Application and Phase-In of Obligations.** This section will be reviewed at a later date.

- Barrier-Free Access to Information and Communications, including the threshold of employees for organizations obligated to make their websites accessible and procurement. Council will review this section at a later date.
- Emergency Procedures, Plans and Safety Information.
- Feedback Re Accessible Information and Communications.

#### **4. INVITATION TO ICSDC CHAIR TO REPORT TO COUNCIL IN PERSON**

Postponed to next meeting.

#### **5. UPDATE ON THE DESIGN OF PUBLIC SPACES AND TRANSPORTATION COMMITTEES**

Written update summaries were provided to council prior to meeting regarding the Design of Public Spaces (DoPS) and Transportation Committees. Representative from DoPS stated the committee has questions regarding their terms of reference, as the AMA mentions the built environment and they are instead looking at public spaces. A representative from Transportation Committee stated the process is going smoothly.

#### **6. FUTURE MEETINGS**

The next meeting of the Accessibility Advisory Council will take place on Friday, February 22 @ 1:00 p.m.

#### **7. ADJOURNMENT**

The meeting adjourned at 4:00 p.m.