

**SUMMARY OF DISCUSSIONS OF THE
DESIGN OF PUBLIC SPACES
STANDARD DEVELOPMENT COMMITTEE
1:30 P.M. – 3:30 P.M., THURSDAY, APRIL 11, 2019
SECOND FLOOR EXECUTIVE BOARDROOM
NORQUAY BUILDING, 401 YORK AVENUE**

There was a review of Action items from the previous meeting.

Action: The Secretary will arrange a conference call with Committee co-chairs and select members to discuss public consultation.

Result: Completed. It was agreed the Secretary and another member would work together to prepare materials for the public consultations and update the committee on its actions.

Action: The Secretary assigned committee members to the identified areas in the Design Section of our Indexed Data Spreadsheet. The assignments would be merged with Data Spreadsheet.

Result: Completed.

Action: The Secretary will further develop the scope and intent document prepared and share with the committee.

Result: Completed.

A Committee member asked if there is anything new to report with regard to the current OFC/NBC situation and actions that may be made beyond what the proposed standard the committee is currently developing. He also raised the concern that there is a white paper circulating at the national level that is advocating to allow jurisdictions to opt in and out of accessibility regulations, which may further undermine efforts to improve accessibility under the Building Code.

The government Co-Chair reported that discussions are ongoing with the Regulatory Reconciliation and Cooperation Table. This is a federal-provincial-territorial body established to oversee the regulatory reconciliation process and promote cooperation across Canada. There is nothing further to report and no timetable at this time.

Action: The Committee co-chair will speak with a representative to these discussions. He will also inquire about timelines for any action as it relates to OFC/NBC.

The Chairperson reported that Manitoba and Nova Scotia would share information in the development of their built environment standards. The Secretary had been contacted by the Nova Scotia representative and shared the name of the source materials we were using to develop a proposed standard on the design of public

spaces. The Chair is waiting for an answer from CSA whether exchanges between standards development committees with paid licenses to access their standards would be considered a violation of their copyright.

Public event will be held May 14 at the Viscount Gort, between 1:30 and 3:30. The Information and Communications proposed standard will be presented in the morning on the same date.

It was recommended that the public consultation be very direct about the scope of the Design of Public Spaces standard, and early in the conversation we should clarify that buildings and interiors are a separate process.

One of the committee presenters shared a flow chart he developed that lay out the steps and timelines for the design of public spaces standard development. He suggested a power point presentation with slides that speak to

- Terms of Reference
- Why are we doing this?
- What is a standard?
- What is the intent?
- What is the scope? (Table of Contents)
- What is the Building Code process (not included in our process)?
- What is our schedule?

Action: The Secretary and committee member will speak before the next meeting to further discuss aspects of the consultation and report back to the committee.

There was discussion of the provincial election being moved to 2019. What would that mean to timelines and our standard development? Until we are told otherwise, we will continue to work towards the timelines set out in the Terms of Reference. If the election was moved to July 2019 as was suggested, the blackout period would extend into our consultation process.

The Secretary shared his revised version of the Scope and Intent document with the committee. There was general agreement with the structure. Suggested changes include:

- Eliminating the first two paragraphs of Scope and Intent portion of the paper, where the Manitoba Building Code is discussed.
- Creating a Table of Contents
- Determining if sharing bios of committee members is typical for public documents such of this. Delete bios if it is non-standard.

Intent is to post this document by May 1.

Action: Co-chair and a committee member revise the document over the weekend based on suggestions of committee members. The Secretary will further refine the draft and distribute to the committee with final feedback required by Tuesday, April 16. The draft document will be forwarded to the Deputy Minister later in the week for review, approval and translation.

The majority of committee members completed their assignments. The revised spreadsheet merged all the information and added three extra columns to the spreadsheet – recommended value, gaps and/or ambiguities, and comments.

Through a discussion of the recommended value of the various elements, we can provide rationale for requirement decisions made by the committee. If there are areas where there is no alignment or consistency, the committee will have to explain how we arrived at a particular value. In those instances where the committee agrees to accept the recommended value of one source for a particular design feature, we will cite that all values in this area are from one source. For example, the committee could accept all ramp value(s) of the National Building Code.

Because of our established relationship with individuals at CSA, and their agreement to share graphics provided we follow protocol, is that a source we should give additional credence to? The City of Winnipeg Accessibility Design Standards is a great source because it is free and supports a Made-in-Manitoba application.

There are accessibility guidelines for play areas, but not a standard, There are safety regulations for play areas, but not for accessibility. Any recommended value we apply must not contravene established safety regulations in this area.

Action: Co-chair to contact CSA to see if they will allow us to provide hyperlinks to their standards in our draft provided online for public review. If not, we may be required to transcribe all technical requirements. (Post meeting note: CSA responded that they have provided live links to their documents in past (to Canadian Transportation Agency) for a fee. I have asked them what that fee is.)

The next meeting of the DOPS Standard Development Committee is Thursday, April 18 at 1:30 p.m. in the Second Floor Executive Boardroom of the Norquay Building, 401 York Avenue.