

**SUMMARY OF DISCUSSIONS OF THE
DESIGN OF PUBLIC SPACES
STANDARD DEVELOPMENT COMMITTEE
1:00 P.M. – 3:00 P.M., THURSDAY, JULY 18, 2019
SECOND FLOOR EXECUTIVE BOARDROOM
NORQUAY BUILDING, 401 YORK AVENUE**

There was a review of Action items from the previous meeting.

Action: Committee members are also to identify remaining gaps from those that were noted in red on the original spreadsheet. Gaps will be discussed at the next meeting and if they are to form part of the standard, will be assigned to committee members to write up.

Result: Not completed. With the exceptions of Bike Lanes, which has yet to be completed, no further sections will be developed beyond the current Table of Contents.

Action: The Secretary to review initial table of contents and provide an updated draft to the committee for review.

Result: Completed

Action: Tolerances, as in what can be tolerated as practicable and/or deemed acceptable as it applies to the design of public spaces, must be contained somewhere in the document. It should be stated once so that it is applicable to all areas.

Result: Not completed. The Chair will take on writing a Units and Tolerances section.

Action: Write an Appendix section describing the physical means to delineate or separate multi-use pathways.

Result: Not completed.

Action: Place the four Application statements from Exterior Accessible Paths of Travel in the Applications / General section.

Result: Completed.

Action: Define seasonal/temporary.

Result: Not completed.

The Secretary reported that the quote from CSA regarding the copyright request to use tables, graphics, and figures from **B651-18 Accessible Design for the Built Environment** is reasonable. The Executive Director of the Disabilities Issues Office (DIO) assured the committee of funding the request.

Only four members of the committee were present for the meeting. With a pair of resignations and another member having health problems, which have hindered his availability, the committee is short-handed. There is currently no one on the committee

who has experience writing technical standards. The smaller committee would benefit from having access to a technical writer, perhaps a policy writer or architectural specification writer, who could assist the Secretary with word processing, document organization, formatting, technical terminology and general quality control.

Action: Make a request to the Deputy Minister for replacement committee members. Contact Manitoba Infrastructure to see if a specification writer can be made available to the committee.

An alternate format for the standard was suggested, modeled on design specifications, where each topic area includes all the key information users require. The new format would have a section name, intent statement, application (where it applies in public spaces), exceptions, and design referencing the adopted standard and cross-references to other applicable sections of the standard. Application and Exceptions might be combined.

There will be a general intent and general application statement at the beginning of the standard, followed by definitions and information on units and tolerances.

Action: The Secretary will re-format the second draft of the DOPS proposed standard and distribute prior to the next meeting.

Action: Create separate files for each individual section. Distribute different sections to members of the committee to review and comment on. Once they have been edited, those sections will be passed on to another committee member for review from a fresh perspective.

Action: The revised 'Exterior Paths of Travel' section has an intent statement prepared by Bob Somers. The intent statement will serve as a template for intent statements to other sections of the standard. Where appropriate, information that was identified as 'Appendix' may be moved to the Intent Statement.

In those sections where the information is incomplete, the reviewer of those sections may refer to the source material spreadsheet to see all the information that had been gathered in that section.

The next meeting of the DOPS Standard Development Committee is Thursday, July 25 at 1:00 p.m. in the Second Floor Executive Boardroom of the Norquay Building, 401 York Avenue.

