

Application Preview

For alternate formats, please contact the Manitoba Accessibility Office at MAF@gov.mb.ca, or call 204-945-7613 or toll free at 1-800-282-8069 (ext. 7613).

The Manitoba Accessibility Fund (MAF) provides one-time grants to help Manitoba organizations and businesses remove barriers, create awareness and support compliance with [The Accessibility for Manitobans Act \(AMA\)](#) and its standards. In 2023/24, the Manitoba government is seeking grant applications for projects that bring awareness and support compliance with the first three standards addressing customer service, employment and information and communications.

Applicant Information

Applicants will be required to provide the following information:

- full legal organization/business name
- contact name
- organization/business telephone
- organization/business email
- organization/business website, if applicable
- size of organization
- if your organization has been operating in Manitoba on or before January 30, 2022
- if organization was a recipient of MAF grant in a previous intake

Applicant Type

Please pick the area that most aligns with your application.

- non-profit organizations
 - registered charities
 - non-profit organizations incorporated and registered with the Companies Office
 - non-profit organizations that have a bank account and can verify activity for at least one year
- local businesses or local corporations based in Manitoba providing services to Manitobans that are registered with the [Companies Office](#)
- municipalities and local authorities, such as planning districts and Northern Affairs Community Councils
- on-reserve organization or business
- universities, colleges and school divisions

Include the following information if applicable:

- registered charity #
- business/incorporation #
- unincorporated non-profit
- details about your unincorporated non-profit:
 - the year that it was formed
 - examples of the main programs
 - if it has a bank account

Project Proposal

The 2023/24 year targets the following three accessibility standards:

- **Customer Service** (2015) with the aim to prevent and remove barriers to accessing goods or services
- **Employment** (2019), which requires barrier-free practices related to employee recruitment, hiring and retention
- **Information and Communications** (2022) – which sets requirements for removing barriers to information and communications electronically, in print and in person

Applications must support The Accessibility for Manitobans Act and the standards listed above by addressing at least one of three MAF objectives.

Select one or more of the three MAF objectives that the project will address:

1. Raise awareness about the prevention and removal of barriers.
2. Develop tools, resources and training to support compliance with AMA standards.
3. Remove barriers to information and communications electronically, in print and in person.

Please include the name of your proposed project.

Project Summary

Describe in several paragraphs how the project will address the objective(s) selected above through activities, tools, resources, events, training, and/or enhancements to accessible information and communications, including websites and technology.

Event Date / Start Date

Provide the anticipated start date for the project, which must be after March 31, 2023. If your project is only one day, provide that date.

End Date

Your project must be completed on or before March 31, 2024.

Organization Description

Briefly describe the mandate or purpose of your organization and its main activities. Describe the experience of your organization, including experiences related to the AMA and its standards. What skills does the project team bring to the project? Please provide a website link and most recent annual report, if these are available.

If your organization was a MAF award recipient in the first intake (2022/23), please identify the title of your project and the anticipated completion date of the project.

Project Description

Provide a detailed project description, including key activities and timelines. What are the outcomes that will result from this project? How will you evaluate these outcomes, e.g. the number of people you affected and whether the project met its objective(s)?

Inclusion

Describe how you work with, integrate expertise of, and engage Manitobans with disabilities and/or other organizations, noting the stage of the project: development (including this application), planning, delivery and/or as participants of an activity or event? Describe the anticipated collaboration with other individuals, organizations or networks.

Impact

Describe how the project will enhance awareness of accessibility and/or compliance with the AMA and its standards. Who will benefit from this project and how? Who else could benefit indirectly, for instance, through shared knowledge, tools or innovations? Does the project affect a particular demographic that faces additional barriers, for example based on Indigeneity, newcomer status, race, age or region of Manitoba?

Requested Grant Amount

What grant amount are you requesting from MAF to deliver this project?

Project Budget

The proposed project budget needs to identify total project expenses / costs required to successfully complete the project. On the excel document there is a column to identify the total estimated project costs by expense type, as well as a second column to identify the specific project expenses or costs your organization is requesting from the MAF grant program. MAF will fund 100 per cent of project costs up to \$50,000.

The second budget table requests information about all the sources of funding for your proposed project.

Please note that the contribution agreement of successful MAF grant recipients are based on the details provided in the project budget. The final project report must include the estimated budget as well as actual costs incurred. MAF grant recipients must notify the Manitoba Accessibility Office if there are any significant changes to their organization structure, project scope or approved budget. Unspent project funds must be returned.

Confirmation and Agreement

The Manitoba Accessibility Fund selection committee will review all grant applications. Following its review, the selection committee may suggest changes to enhance the project's ability to meet the Manitoba Accessibility Fund's Guidelines.

If the applicant does not agree with the proposed change(s), the selection committee will consider the applicant's rationale. If the selection committee maintains that the change(s) is necessary, the applicant may withdraw their application.

Expectations of Funding Recipients

To receive a grant from the Manitoba Accessibility Fund, successful applicants (funding recipients) must enter into a grant agreement with the Manitoba government.

The grant agreement will include:

- a description of the approved project, activity, event or training
- the grant amount and how the funds will be used by the funding recipient
- a timeline for deliverables
- reporting and record keeping obligations
- insurance and indemnification obligations (as determined necessary by the Manitoba government based on the type of project or event involved insurance)
- promotional obligations
- any other funding terms and conditions the Manitoba government determines necessary

The Manitoba Accessibility Fund promotional obligations include:

- contributing to communication requests and allowing the Manitoba government to post information about the approved activity, project or event on AccessibilityMB.ca
- acknowledging the Manitoba Accessibility Fund in project or event promotion (web, print or social media)
- reporting on the project, activities and event outcomes with stories, photos and other creative content** the Manitoba government can use to promote efforts to create awareness and compliance with the Accessibility for Manitobans Act

**The applicant is responsible for ensuring participants provide the necessary approval for their stories, photo and other creative content to be publicly posted by Manitoba. By submitting this form, I agree to the terms and conditions listed above.

December 2022